

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

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To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

D R A F T

Minutes from the Parish Council Meeting of Monday 15th July 2024

Present:

John O'Connell (Chair)
Stephen Andrews
Neil Green

Karen Saunders
Christine Nugent
Debbie Watson

Tristan Wilkinson (CDC)
Teresa Griffin (Clerk)

1. **Apologies:** Mark Strange and Helene Mansilla
2. **Minutes:** Minutes of the Meeting held on 18th June 2024 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:**
6. **Questions from members of the public:** None present.
7. **County Councillor's Report:** Not present.
8. **District Councillors Report:** - Tristan Wilkinson reported –
 - Following the election we now have a new MP. There has been speculation about housing quotas and other planning issues. Neighbourhood Plans have become particularly important in that they are defensible.
 - I am pleased to hear that our new MP Roz Savage attended the water and sewerage meeting at Fairford today.
 - Stephen Andrews asked if what progress is being made on incorporating our comments in to the next version of the Local Plan can be looked in to. As a non-principle settlement, things were worded that might have to go in the main body of the Plan.
 - Stephen Andrews advised that since the waste collection day was changed to improve the service it has got worse for Kempford. There have been no known problems at Whelford.
 - The dates suggested by Helene Mansilla to meet up and discuss LBY at the end of the month are a weekend, which does not work for anyone. Stephen to reply and suggest a later date.
9. **Kempsford Parish Council**
 1. **Dedication of footpath at Coln Country Park –**

At the last LBY meeting it was agreed the local Parish and Town Councils would confirm their agreement to the proposed footpath route to be dedicated around the sailing lake and the latest plan would be circulated. This has not been received, although it is understood there have not been any changes since the last plan received. Upon receipt of the latest plan, and providing there has been no changes, it was agreed to confirm our agreement, subject to the surface being finished as per the Section 106.
 2. **General Power of Competence –** The Clerk has looked in to what would be required to obtain this power. It would require the completion of an additional module at a cost of £30 and she is happy to do this within the next few months. Council agreed the cost would be worthwhile.
 3. **Housing Needs Survey –** GRCC have provided a revised quotation of £3123.46 plus VAT, compared to the February quote of £3010.18 + VAT, equating to a 3.8% increase. The new quotation was approved and the Clerk to find out when they would be delivered and remind them of the date of the Fete. More publicity material to be provided for the next Parish Newsletter.
 4. **Speed camera signs for Whelford –** The signage application schedule has been completed with location details. Two boundary signs will be provided free of charge. The additional boundary sign and repeater sign will cost £122.18 plus VAT and this was approved. An additional charge will be incurred if traffic management is required, but it is not thought this would be necessary.
 5. **Temporary Road Closure for Kempford Fete –** The application to close a section of the High Street between 10:30 and 15:30hrs on Saturday 14th September 2024 to facilitate the Fete was agreed.
 6. **Updates from meetings attended and working groups –**
 - The Fairford Water & Sewerage Working Group Meeting took place today, attended by Stephen Andrews and Debbie Watson.
 - Debbie Watson reported that she had thanked Thames Water for reinstating the mess created by

- tankering.
- Thames Water advised that the issues experienced at Lancaster Road and John of Gaunt earlier this year and previously will arise again due to groundwater. They explained the problem is assessed by doing surveys, they then look at the risk, and fit it in an order with other things that need to be done in the area. It will require more tankering. Residents need to be encouraged to complain in order to produce the evidence base so something might be done. It was agreed that a statement should be prepared that can go in the Parish Newsletter in the autumn.
The impact this problem might have on future housing requirements was also discussed and they advised that if a planning application was to come forward, at the moment the answer would be a no, as the network cannot cope.
- There is a problem with the connection between Top Road and the High Street, and they have agreed to line it.
- Lisa Spivey recognises that some residents are reluctant to complain when they experience problems with sewerage and waste as it has to be declared when selling their properties.
- The previous flooding at Little Horcott was discussed and possible changes to the water flowing to Totterdown rather than by the Industrial Estate. This could impact on the Dudgrove Brook and needs to be monitored.
- The EA representative would like to be involved in any meetings with FWAG and Corylus regarding the management of the River Coln.
- Lakes by Yoo Community Meeting – Notes from the meeting last week have been circulated prior to the meeting. A couple of things to follow up on –
 - Corylus will be producing a diagram of what the missing link footpath along the Whelford Road might look like. This will enable an estimated cost to be established.
 - Tracking down what's happened with the Section 106 money that was paid for Highways – Tristan was asked to help with this. If there is any unspent, it may be possible to use it for the MUP.
 - Pipegate – This continues to rumble on with differing views on whether it should be reinstated to how it was before the pipes were put in and the developers wish to do one set of works with reinstatement and the creation of new links between the lakes.
- Aggregate Industries – Note from the meeting to discuss the hydrology application have been circulated. We are basically waiting for a draft of the Deed of Variation of the Section 106 Footpaths were also discussed. It was agreed we need to have a conversation with the PROW Officer before going back to AI.
- Kempsford Village Hall Committee – Karen Saunders reported on the latest meeting-
 - A slight loss was made last month, mainly due to stock purchases for future events. They are expecting to be back on form for July and August due to bookings by RIAT and The Canal Trust.
 - To simplify their advertising, they would like to have a set space in the Parish Newsletter and the submission to be from one person. This was agreed, and it would be easier than having lots of different submissions. A full page will be offered unless there was lots of urgent or important information and the page should include details for the Community Garden.
 - There was a request for an outside plug to accommodate the Coffee Van. This is not possible as it would cost £1,000 and cannot be justified.
 - The garden working party continues and another picnic is planned. They are trying to open it more.
 - For future non village hall event bookings the committee will not be providing bar and refreshment facilities.
 - Regarding the recycling bins in the car park, the CDC Officer advised they can be removed if problems continue.

7. Residents reports to Councillors –

- Councillors reported lots of questions regarding the Hannington Road closure, RIAT and when the repairs will take place. John O'Connell to contact Highways and request confirmation that the proposed repair is still on track.
- A motorcyclist has reported that the pot hole repairs to the Whelford Road has made the road more dangerous than the pot holes and he now needs to stand up when riding over it.
- It was questioned whether cars are allowed to park on the road outside the new houses at Cross Tree. It is a single yellow line requiring parking permits as was previously before the new development.

10. **Planning, Policies and Licensing –**

Ref.	Location	Proposal	Decision
21/01946/TCONR	Manor Cottage, High Street, Kempford	Works to trees in conservation area	No comment

11. **Finance**

- The following bills were approved to be paid:-

002434	AutoSpeedWatch (12mth Data NEB ASW)	£148.00
002435	M Dyball t/a Willow Gardening (Kempford Grass)	£576.00 inc. VAT
002436	Busy Fingers Printing Ltd (Jul/Aug Newsletter)	£90.90
002437	T Griffin (Wages & use of home)	£684.80
Receipts since last meeting		
	Bank Interest	£80.66
- Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed.
- Christine Nugent reported that she had inspected the books and financial records on the 24th June 2024. Everything is in order and the internal control check list was completed.
- The electricity contract renewal discussed last month covers a 24 month period so is not as high as first thought.
The forecast cost of £111.44 for the period was approved.

12. **Clerks Report –**

- A resident of Whelford had reported issues with missed postal deliveries and questioned the frequency of collection from the post box. Christine Nugent advised that she has spoken to the local postman and he advised that they are currently very short staffed and that they are trying to ensure delivery every 2 days and collections are daily.
- Stephen Andrews asked to confirm contact details for the snow plough operator as requested by Highways for the Winter Update. Neil Green advised that a new grit bin is required for Whelford by the telephone box as the existing one is damaged.

13. **Correspondence** – Noted and all correspondence received via email has been circulated. Magazines and literature distributed.

14. **Date of next meeting** – Monday 19th August 2024, 7pm at Whelford Village Hall

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Strange, Mr O’Connell, Mr Andrews, Mrs Watson CD.Cllrs, C.Cllrs.
Meeting ended at 8:45pm

Appendix A

Kempford Parish Council - Attendance Report		12 months to: Jul-24
Name	Attendance	Attendance Percentage
Dom Morris (GCC)	5/12	42%
Helene Mansilla (CDC)	0/12	0%
Tristan Wilkinson (CDC)	2/8	25%
Mark Strange (KPC - Chair)	10/12	83%
John O’Connell (KPC - Vice Chair)	11/12	92%
Christine Nugent (KPC)	9/12	75%
Karen Saunders (KPC)	12/12	100%
Neil Green (KPC)	12/12	100%
Stephen Andrews (KPC)	11/12	92%
Debbie Watson (KPC)	9/9	100%